



BOARD OF COMMISSIONERS' MINUTES

Tuesday, February 2, 2016, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

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- I. CALL TO ORDER
 - II. PLEDGE OF ALLEGIANCE
 - III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

John Adams, Dorie Adams and Reuben Adams all provided public comment on their concerns regarding appointees ignoring the electoral process and placing people in official positions that were never voted on. Mr. Adams mentioned in some cases resignations are being made and appointees are being put in these positions without public knowledge.

The Board of Centre County Commissioners met for their meeting on Tuesday, February 2, 2016 at 10:00 PM. In attendance were Commissioners Michael Pipe, Chair; Mark Higgins, Vice-Chair; Steven G. Dershem, Commissioner; Denise L. Elbell, Acting County Administrator; Natalie Corman, Deputy County Administrator/Human Services Administrator; Elizabeth Dupuis, County Solicitor; and Executive Secretary Kimberly C. Smeltzer.

Representatives present from the news media included Jeremy Hartley, LaKeshia Knarr and Matt Grove.

County Personnel present included Bryan Sampsel, Gene Lauri, Cathy Arbogast, Matt Milliron, Dave Lomison, Dale Neff, Donna Spicher, Elizabeth Lose, and Robert Jacobs.

Visitors present were Larry Mayes, Denny Nau, Dawn McKee, John Adams, Dorie Adams, Reuben Adams, Joe Davidson, Jeannine Lozier, Kristi Mattzela and Amy Wilson.

C-NET Staff were present

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The meeting was called to order at 10:00 by Commissioner Pipe.

IV. MEETING MINUTES

- A. Motion by Commissioner Higgins to approve the minutes from the Board of Commissioners meeting held Tuesday, January 26, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

V. ACTION ITEMS

- A. No action taken on ABC Appointments/Reappointments/Term Expirations/Resignations.
- B. Motion by Commissioner Higgins to adopt Proclamation No. 2 of 2016 proclaiming February 2016 as "National Children's Dental Health Month" in Centre County. Motion seconded by Commissioner Dershem and unanimously approved.

Jeannine Lozier, Kristi Mattzela and Amy Wilson were present to accept the Proclamation.

- C. Motion by Commissioner Higgins to adopt Proclamation No. 3 of 2016 proclaiming February 2016 as "Teen Dating Violence Month" in Centre County. Motion seconded by Commissioner Dershem and unanimously approved.

Dawn McKee was present to accept the Proclamation and provide a PowerPoint Presentation.

- D. Motion by Commissioner Higgins to adopt Resolution No. 3 of 2016 accepting the Land Use Chapter, Phase II Implementation Strategies of the Centre County Comprehensive Plan dated February 2016, the final draft version revised based on recommendations from the public and the Centre County Planning Commission; and adopt the Land Use Chapter, Phase II Implementation Strategies of the Centre County Comprehensive Plan dated February 2016, the final draft version revised based on recommendations from the public and the Centre County Planning Commission. Motion seconded by Commissioner Dershem and unanimously approved.

Robert Jacobs and Liz Lose were present to provide background information on the above referenced item.

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- E. Motion by Commissioner Higgins to approve a Liquid Fuels Application from Howard Borough in the amount of \$20,000 for purchase of a truck for snow removal. Motion seconded by Commissioner Dershem and unanimously approved – Dept. 411.
 - F. Motion by Commissioner Higgins to approve a Check Run dated January 29, 2016 in the amount of \$458,771.37 and an additional \$230.84 from Liquid Fuels for payment to reimburse the General Fund for the payment of electric bills for the traffic light. Motion seconded by Commissioner Dershem and unanimously approved.
- VI. Motion by Commissioner Higgins to approve the following (A-G) Consent Agenda Items:
- A. District Attorney
 - i. Contract Renewal between the County and Dawn McKee to perform duties as STOP Grant Coordinator. Ms. McKee will be paid an hourly rate of \$20.00 not to exceed a total of 5 hours a week, or \$4,900 during the period commencing January 1, 2016 to December 31, 2016 – Dept. 221.
 - ii. Contract Renewal between the County and Debra Greenleaf to perform duties of International Outreach Consultant. Ms. Greenleaf will be paid an hourly rate of \$20.00 not to exceed a total of 5 hours a week, or \$4,900 during the period commencing January 1, 2016 to December 31, 2016 – Dept. 221.
 - B. Centre Hall MDJ
 - i. Contract between the County and Shunk's Outdoor Service to provide snow removal at the Centre Hall MDJ Offices. The rates are as follows: \$50/plowing parking lot; \$30/salt parking lot; \$30/shoveling front porch, handicapped walkway and side entrance for the period January 1, 2016 to December 31, 2016 – Dept. 256.
 - ii. Contract between the County and Shorty's Seasonal Service to provide lawn maintenance at a rate of \$35/per mowing for the period January 1, 2016 to December 31, 2016 – Dept. 256.
 - C. Court Administration/Prison
 - i. Contract Renewal between the County and The Center for Alternatives in Community Justice (CACJ) to provide pre-release programs for eligible defendants currently incarcerated. The contract total is \$64,225 for the period January 1, 2016 to June 30, 2016 - Dept. 333 & 271.

D. Veterans Affairs

- i. Grant Application between the County and PA Department of Military and Veterans Affairs. The grant total is \$4,500 from the PA Veteran's Trust Fund – Dept. 523.

E. Planning & Community Development

- i. Grant between the County and PA Department of Environmental Protection to provide West Nile Virus Control to Centre County. The grant total is \$43,440 for the period January 1, 2016 to December 31, 2016 – Dept. 151.

F. Aging

- i. Grant Agreement between the County and Commonwealth of Pennsylvania – Department of Agriculture for the Senior Farmers Market Nutrition Program for eligible senior citizens to purchase fresh fruits and vegetables from Pennsylvania Farmers who offer their produce for sale at designated farm markets. The grant period is May 1, 2016 to December 31, 2020 – Dept. 521.
- ii. Contract Addendum between the County and Service Access Management to provide fiscal management to the Office of Aging. The contract total is \$154,150 with the source of funding as follows: State \$77,075; County \$77,075 for the period February 1, 2016 to June 30, 2018 – Dept. 521.

G. Commissioners – C-NET Sponsorship Requests

- a. Sponsorship for the March, July, August, October and November 2016 Central PA Civil War Round Table programs.

Motion seconded by Commissioner Dershem and unanimously approved.

VII. DEPARTMENT HEADS/DIRECTORS/GUESTS

A. Sheriff

- i. Motion by Commissioner Higgins to add the Contract Renewal between the County and Snow Shoe Rails to Trails to the consent agenda for next Tuesday, February 9, 2016. This contract is for patrolling SSRT and connecting township roads for the period April 1, 2016 to December 1, 2018. Motion seconded by Commissioner Dershem and unanimously approved.

Larry Mayes provided background information on the above referenced item.

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- ii. Motion by Commissioner Higgins to add the Contract between the County and Miller Kistler & Campbell (Tracey Benson) to the consent agenda for next Tuesday, February 9, 2016. This contract is to serve as the Solicitor for the Sheriff's Office. Legal representation will be rendered at the rate of \$175/per hour; Paralegal time at a rate of \$75/per hour with a \$2,000 annual retainer. The contract period is January 5, 2016 to December 31, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

Bryan Sampsel provided background information on the above referenced item.

B. Criminal Justice Planning

- i. Motion by Commissioner Higgins to add the Grant Modification Request between the County and PA Commission on Crime and Delinquency (PCCD) to the consent agenda for next Tuesday, February 9, 2016. This grant will extend the end date of the CIT in Centre County by six (6) months to 9/30/2016 and to request a grant budget modification to shift unexpected funds in the amount of \$5,580 from various line items to the CIT Coordinator line item to allow the consultant position to be funded for the additional six (6) month time extension. The total grant amount is \$69,012 for the period April 1, 2014 to September 30, 2016. Motion seconded by Commissioner Dershem and unanimously approved. Commissioner Dershem also made a motion to approve the contract addendum between the County and Tracy Small to the consent agenda for next Tuesday, February 9, 2016 subject to review by staff. Motion seconded by Commissioner Higgins and unanimously approved.

Gene Lauri provided background information on the above referenced item.

C. Drug & Alcohol

- i. Motion by Commissioner Higgins to add the Contract Addendum between the County and the Centre County Youth Service Bureau to the consent agenda for next Tuesday, February 9, 2016. This addendum will add State dollars for Gambling Prevention Services. The contract total is \$171,594 with the source of funding as follows: State \$63,661; Federal \$107,349; County \$584 for the period July 1, 2015 to June 30, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

Cathy Arbogast provided background information on the above referenced item.

D. Planning & Community Development

- i. Motion by Commissioner Higgins to add the Community Development Block Grant (CDBG) Program Contract between the County and the Commonwealth of Pennsylvania – Department of Community and Economic Development to the consent agenda for next Tuesday, February 9, 2016. This grant is on behalf of Miles Township, Village of Rebersburg, PA for water main replacement. The grant total is \$695,700 and \$64,200 is for contract administrative services through SEDA-COG and the remainder is for construction. The grant period is January 5, 2016 to January 4, 2021. Motion seconded by Commissioner Dershem and unanimously approved.

Matt Milliron and Tyler Dombroski from SEDA-COG provided background information on this Grant.

E. Transportation

- i. Dave Lomison provided background information on Ecolane Scheduling Software Program being offered to Shared Ride demand response Transportation Agencies in PA by the Penn DOT Lottery Division that funds various types of transportation across the State. Motion by Commissioner Higgins to move forward with the implementation of the program and add to the consent agenda Tuesday, February 9, 2016 if necessary. Motion seconded by Commissioner Dershem and unanimously approved.

F. Emergency Communications – 9-1-1

- i. Motion by Commissioner Higgins to add the Contract Addendum between the County and Maher-Duessel to the consent agenda for next Tuesday, February 9, 2016. This addendum in the amount of \$3,200 will be to complete an audit of the 9-1-1 Fund for the year ended December 31, 2014. This audit is needed to get the audit up to date due to the abolishment of the triennial audit requirements which covered the 9-1-1 Fund through 2013. Motion seconded by Commissioner Dershem and unanimously approved.

Dale Neff provided background information on the above referenced item.

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- ii. Dale Neff provided background information with the recovery of certain 9-1-1 and/or E 9-1-1 fees that are required to have been billed, collected, and/or remitted by telecommunication providers to the County, either directly or indirectly for the benefit of the County through the Commonwealth of PA during a six year period. Dale mentioned this could mean approximately 7 million dollars for Centre County. Motion by Commissioner Higgins to have special counsel attend a meeting and give a presentation. Motion seconded by Commissioner Dershem and unanimously approved.

G. Commissioners

- i. Motion by Commissioner Higgins to add the Contract Renewal between the County and FIS (previously SunGard) to the consent agenda for next Tuesday, February 9, 2016. This contract is for maintenance support on the accounting software. The contract total is \$30,902.47 for the period February 1, 2016 to January 31, 2017. Motion seconded by Commissioner Dershem and unanimously approved.

Donna Spicher provided background information on the above referenced item.

H. DISCUSSION ITEMS

- i. Elizabeth DuPuis provided background information on the review and approval of the Petitioning on County Property Policy. After a brief discussion Commissioner Higgins made a motion to approve the amended policy. Motion seconded by Commissioner Dershem and unanimously approved. The policy will be effective Monday, February 8, 2016.

I. Correspondence Received

The following correspondence was received in the Commissioners' Office and will be handled appropriately.

- a. Bellefonte Inter-Valley Chamber of Commerce – Thank You for Allocation
- b. MH/ID/EI – Salary increase
- c. Commonwealth of PA – ACH – \$300 - Prison
- d. Commonwealth of PA – ACH – \$25,218 - CYS
- e. PA DCED – Excess IDIS - \$122,461.76
- f. Commonwealth of PA – ACH - \$28,274 - Prison
- g. Commonwealth of PA – ACH - \$1,501,211 – MH, CYS, Adult
- h. Commonwealth of PA – ACH - \$218,523 – MH

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- i. Commonwealth of PA – ACH - \$73,550.16 – CYS
- j. Commonwealth of PA – ACH - \$52,377.70 – CYS
- k. Commonwealth of PA – ACH - \$260,832.60 – CYS
- l. Attorney General – District Attorney Salary
- m. Vonnie Henninger – Cell Service
- n. MVEDP – Thank you for allocation
- o. Commonwealth of PA – ACH - \$26,745 – Transportation
- p. Commonwealth of PA – ACH - \$2,995.56 – CYS
- q. Commonwealth of PA – ACH - \$18,033.23 – CYS
- r. Commonwealth of PA – ACH - \$125,076.64 – CYS

J. RECOGNITIONS

None

K. ANNOUNCEMENTS – REPORTS - ELECTIONS

- a. Commissioner Dershem reported there are currently 107,556 registered voters in Centre County.

- b. Mrs. Elbell announced there were no Executive Sessions.

c. ANNOUNCEMENTS

Centre County Government Offices will be closed Monday, February 15, 2016 to celebrate President's Day.

TUESDAY, FEBRUARY 2, 2016

Board of Commissioners – 10:00 AM – Room 146WB

WEDNESDAY, FEBRUARY 3, 2016

Bellefonte Inter-Valley Chamber Board Meeting – 7:30 AM – Train Station

Aging Advisory Council – 9:30 AM – Room 146WB

THURSDAY, FEBRUARY 4, 2016

BOC/Salary Board – 10:00 AM – Room 146WB – If Necessary

Retirement Board – 11:00 AM – Room 146WB

FRIDAY, FEBRUARY 5, 2016

Executive Management – 8:30 AM – Room 146WB

L. QUESTIONS FROM THE PRESS

- VIII. MOTION BY COMMISSIONER HIGGINS to adjourn the meeting at 11:52 AM. Motion seconded by Commissioner Dershem and unanimously approved.

ATTEST:

Denise L. Elbell, Acting Administrator

** An audio recording of the Commissioner's meeting can be accessed in the Commissioner's Office